CLEARANCE LOG

Track everything in the film that someone else owns or made, and how you cleared it. Add a row the moment something comes up, and check every row during your clearance pass before you lock picture.

Film title: _____

#	Item (song, logo, art, location, person, clip, font…)	Where in the film (scene or timecode)	Owner	How it's cleared (release, license, original, public domain, removed)	Document or file	Credit needed?	Done
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

Template from the LACC Cinema & Television Producer's Toolkit (lacccinematv.com/toolkits/producer/documents). Plain-language guidance for student productions, not legal advice. Not an agreement with LACC or the Los Angeles Community College District.