MATERIALS RELEASE

Permission to show something you own or made in the film: artwork, photos, a logo or product, a costume, or another creative work.

THE PRODUCTION

Film title (working title is fine): _____

Producer (you): _____

Class and instructor: _____

Production number, if you have one: _____

THE OWNER

Name: _____

Company (if signing for a business): _____

Credit as (or "no credit"): _____

THE MATERIALS

Describe each item specifically (title, artist, what it is). Attach a photo if you can.

_____

_____

_____

_____

_____

_____

WHAT WE AGREE

1. **Permission.** The owner lets the producer film the materials and show them in the film, its trailers and publicity, in portfolios and reels, and in any distribution, anywhere and with no time limit.

Template from the LACC Cinema & Television Producer's Toolkit (lacccinematv.com/toolkits/producer/documents). Plain-language guidance for student productions, not legal advice. Not an agreement with LACC or the Los Angeles Community College District.

2. **Ownership stays with the owner.** The owner keeps all rights in the materials. This permission isn't exclusive.
3. **How they appear.** The producer won't show the materials in a way that's false or misleading about the owner. Anything the owner wants to rule out is listed here:

   _____

   _____

   _____

4. **Borrowed items.** Physical items are returned in the same condition. Return date, and how they'll be picked up and returned:

   _____

   _____

5. **Authority.** The owner confirms they own or control the rights in the materials and can give this permission.

OWNER

Signature: _____

Printed name: _____

Title (if signing for a business): _____

Date: _____

PRODUCER

Signature: _____

Printed name: _____

Date: _____